

Langdon Library Board of Trustees Meeting Minutes March 14, 2019

Present: Trustees Jack O'Reilly (JO); David Turbide (DT), Peter Welch (PW), Lillian Wilson (LW); Alternate Lee Lamson (LL); Library Director Lara Croft Berry (LCB). LW left the meeting at 2:53 PM
Meeting called to order by JO at 1:00 PM

Before the public portion of meeting, a **Non-Public session** was initiated: Moved by LW and seconded by DT to change to non-public session per RSA 91-A:3 II (a) and (c) personnel at 1:02 PM. Approved 5-0 by Roll call vote.

Moved by LW, seconded by DT, approved 5-0 by roll-call vote to close the non-public session at 1:25 PM
Moved by PW, seconded by JO, approved 5-0 by roll-call vote to seal the minutes of the non-public session in perpetuity.

Before beginning regular business, it was proposed by JO that all incumbent officers be re-elected for the coming year. Moved by JO, seconded by DT, approved 5 – 0. JO, as chairman, started the meeting

Minutes: Moved by PW, seconded by LW to accept February 14, 2019 public minutes. Accepted 5-0

Treasurer's Report: Spending is in line with expectations this far into the new year and the new budget that we expect will be approved this coming Saturday.

LCB was presented with her new contract for 13 months from April 1 2019 through April 30, 2020, which she accepted and signed.

Director's Report: The library continues to operate smoothly, with great numbers for visits and programs. 2018 numbers have been submitted to NH Public Library Statistics Survey

- On-going programs like Tech Talks, Caregivers' Café, Story Hour, Book Club, etc. continue.
- Our new handyman has completed a number of tasks. We are very pleased with his accomplishments and glad to have him available to help keep the library in great shape.
- Candidates night on March 6th was well-attended and there have been a large number of "thank you"s and words of appreciation from the community. The standing-room-only crowd made us glad that we now have the bigger room for events, and our need for more parking was again confirmed.
- LCB is visiting North Hampton Library to observe their bookkeeping procedures to see how we can improve ours. North Hampton does their own payroll.
- In the event that the requested budget is approved, we plan to expand our hours from 37 per week to 43 beginning in May. We are grateful for the staff's willingness to shift their schedules for this change.

Parking Lot: The trustees authorized PW to sign the contract with Altus for the engineering work on Monday if the requested budget is approved at town meeting. Moved by LW, seconded by JO, passed 5-0

Policies: The policy document has been updated on Google, printed out and placed in an "official" binder for public review. We have a number of policies due for review, copies of which were handed out to trustees for comment. We will be voting on updates at the next meeting. The Child Safety Policy will be reviewed and modified to reflect a decision by the trustees to the effect that no unattended children under 10 year of age will be allowed in the library (moved by LW, seconded by PW, passed 5-0). This change in policy is in response to concerns that surfaced regarding unacceptable behavior and some damage to library property that occurred on candidates' night.

Donations: The board voted to accept a total of \$37 from candy / copies / coffee donations Moved by DT, seconded by LW, passed 5 – 0

Board meeting adjourned - moved by LL seconded by PW, passed 5-0 at 3:00 PM

Next Meeting: April 18, 2019 @ 1:00PM – regular meetings are changed to the third Thursday henceforth to avoid trustee schedule conflicts.

Respectfully Submitted: David A Turbide, board secretary

DRAFT