

## Langdon Library Board of Trustees Meeting Minutes January 24, 2019

**Present:** Trustees Jack O'Reilly (JO); David Turbide (DT), Peter Welch (PW), Lillian Wilson (LW), Cathy Hazelton (CH); Library Director Lara Croft Berry (LCB). DT left the meeting at 2 PM and returned at 2:45 PM  
Meeting called to order by JO at 1:01 PM

**Minutes:** Moved by DT, seconded by JO to accept December 13, 2018 public minutes. Accepted 5-0

**Treasurer's Report:** We finished the year very close to budget. A small check was written to the town \$240 to balance out the items paid by the town – payroll, utilities – on our behalf. We spent a bit more out of trustee funds than usual but it was planned and the trust is still in good shape.

**Director's Report:** The library continues to operate smoothly. The numbers for the year are down just a bit from the 2017 record but are very much in line with the continued growth over the last several years.

- On-going programs like Tech Talks, Caregivers' Café, Story Hour, Book Club, etc. continue. We've started a new Game Night program for children in grades K-6 on Wednesdays from 5 to 6.
- While the Winter Warm-Up was a success with about 60 attendees, a number of people were unable to come because of their busy holiday schedules. We are considering alternative schedules for this community get-together. We could make it a library birthday celebration in October or move it to National Library Week in April. Discussions will continue.
- The library is delighted to report that realtor Denise Attalla has matched Mark Devins' recent \$1,000.00 donation in honor of Barbara Myers, mother of Gail Pare, upon the sale of their family's beloved property at 188 Little Bay Road in Newington. Barbara Myers was a lifelong reader, a former English teacher, and a Library Trustee at the Langdon Library in Newington, and her late husband Norman Myers served Newington as Assistant Treasurer. The Myers were proud Newington residents from 1967 until their deaths Norman, 2004 and Barbara 2016. They loved their years in Newington. The library staff and trustees extend our sincerest gratitude to Denise Attalla, Mark Devins and the Pare/ Myers family for their generosity. Moved to accept the donations by LW; second CH; approved 5 – 0

**Parking Lot:** The HDC is planning a January 29 meeting regarding parking in the historic district. Library representatives will be there.

**Policies:** There have been several requests to use the library building outside of regular "open" hours prompting a review of current library usage policy. The policy will be updated to clearly specify the following: use of the building outside of normal hours will be considered on a case-by-case basis; will require trustee approval at the next scheduled meeting; the library director and/or a trustee will be responsible for opening and closing the facility and will be present throughout the time; a staff member may assume these responsibilities only if approved by the library director. Moved by PW, seconded by LW, approved 4 – 0 (DT not present at this time)

**Building Maintenance:** See lighting and parking notes above

**Non-Public:** Moved by LW and seconded by PW to change to non-public session per RSA 91-A:3 II (a) and (c) personnel at 2:10 PM. Approved 4-0 by Roll call vote.

Moved by LW, seconded by PW, approved 4-0 by roll-call vote to close the non-public session at 2:45 PM  
Moved by JO, seconded by CH, approved 4-0 by roll-call vote to seal the minutes of the non-public session in perpetuity.

**Other Business:** The trustees discussed and reiterated the policy of closing the library on Monday for non-major holidays such as Columbus Day, President's Day, Veteran's Day.

**Board meeting adjourned** - moved by PW seconded by CH, passed 5-0 at 3:06 PM

**Next Meeting:** February 14, 2019 @ 1:00PM

**Respectfully Submitted:** David A Turbide, board secretary