

## Confidentiality of Patron Records Policy

1. The Langdon Library is committed to preserving the confidentiality of all personally identifiable information about library use in accordance with N.H. RSA 201-D:11. The Library strives to create a library environment that is:
  - Crime free
  - Welcoming
  - A place for learning and pursuit of information on any topic
  - A place where library users can ask any question and discuss any topic
2. In support of these goals, the Library will do its utmost to uphold the privacy and confidentiality of library users' free access to information in accordance with NH state law and the American Library Association's Code of Ethics which states that "librarians shall protect each library user's right to privacy and confidentiality with respect to information sought or received, and resources consulted, borrowed, acquired, or transmitted."
3. The records of children who have their own library card are subject to the same privacy restrictions as the records of adult borrowers, and the library is not able to share those records with others, including parents. (In 2001 and 2003 bills were introduced in the State House to specifically allow the release of minors' records to their parents. Both bills failed.)

Parents who want their children to have their own library cards need to know that the library won't be able to share with them information about their child's records, including titles of checkouts, holds, renewals, overdues and fines, and other library services.

The Langdon library recognizes that there may be situations when records regarding library use by individual users will be requested with the consent of the user or pursuant to subpoena, court order, or where otherwise required by statute. Refer to our Response to Law Enforcement Policy.

Approved by the Board of Trustees April 2019