

## Langdon Library Board of Trustees Meeting Minutes September 26, 2019

**Present:** Trustees Jack O'Reilly (JO); David Turbide (DT), Catherine Hazelton (CH), Peter Welch (PW), Lillian Wilson (LW); Alternate Lee Lamson (LL); Library Director Lara Croft Berry (LCB)

**Meeting called to order** by JO at 2:00 PM

Prior to the start of the regular meeting agenda, Eric Weinrieb of Altus Engineering reviewed the preliminary plans and the cost estimates for the parking lot extension. Based on that information, the board authorized JO to write a warrant article for 2020 for the amount of \$80,000 to complete the parking lot extension; moved by JO, seconded by DT, approved 5 – 0

**Minutes:** Moved by LW, seconded by CH to accept August 22, 2019 public minutes; passed 5 – 0.

**Treasurer's Report:** Spending is in line with expectations at this point in the year at 52% of the year's budget, overall. There was some discussion about the yield we are getting from the trust fund investment and whether we could/should recommend that the trustees of trust funds move the library's trust investment from the current stock-based fund to one that is based on dividends and pays a higher yield (in the same family of funds). The general feeling was that the suggested fund is likely to be as safe and stable as the current investment and has performed better in recent years so we will make the recommendation with the understanding that the library trustees do not have and do not want control of investment decisions – this is just a recommendation. Moved by LW; seconded by DT; passed 5 – 0. LW has prepared a letter to this affect and she will present it to the Trustees of the Trust fund

**Director's Report:** The library continues to operate smoothly, with continued great numbers for visits and programs.

- Library staff was surprised by an announcement that the new ILL system is installed and set to go live October 8. Training is scheduled for September 26 – very short notice. Theresa, Deb and Lara will be trained. LCB's initial take is that the system looks good with helpful new features but a few features that may not be as good as they could be or not as good as the old system. In any case, we are all thrilled to have this automated system available.
- LCB recommends that we switch fire alarm system maintenance from Hackworth to Mammoth Fire Alarm company. Hackworth service has been less than reliable. The other town buildings are switching to Mammoth and they are expected to do a better job for us. This will likely increase the cost but we will be getting much better service for this vital safety system.
- Our two new subs are "onboard" – Debra Obertanec and Aidan Sonia-Bolduc.
- Care giver's café continues on the last Thursday of the month. Friday Family Hour this week will feature the Newington Police Department and the Fire Department will be featured on October 11.

**Parking Lot:** see above

**Building Maintenance:** The replacement for the light base that was damaged by Mainely Grass is available, after all, and has been ordered. Kevin will repair the damaged concrete (chip), then we can invoice Mainely Grass for reimbursement.

**Policies:** Two policies were reviewed and approved:

**Fax/Copy Police** Approved with no changes. Moved by DT; seconded by CH; approved 5 – 0

**Interlibrary Loan (ILL) Policy** Moved by CH; seconded by LW; Approved 5 – 0 to accept with minor changes.

**No Non-Public session this month.** Moved by PW, seconded by CH, passed 5 – 0 to accept the non-public minutes from September 5, 2019 and move the (sealed) minutes to the town office for storage.

**Next Meeting:** October 17, 2019 @ 1:30PM

**Board meeting adjourned** - moved by LW seconded by PW, passed 5-0 at 4:12 PM

**Respectfully Submitted:** David A Turbide, board secretary