

Langdon Library Board of Trustees Meeting Minutes September 5, 2019

Present: Trustees Jack O'Reilly (JO); David Turbide (DT), Catherine Hazelton (CH), Peter Welch (PW), Lillian Wilson (LW) arrived at 2:43pm; Alternate Steve Bush (SB); Library Director Lara Croft Berry (LCB)

Meeting called to order by JO at 1:30 PM

Minutes: Moved by CH, seconded by PW to accept August 22, 2019 public minutes; Moved by PW, seconded by CH to accept the August 22, 2019 non-public minutes.

Treasurer's Report and Director's Report: No treasurer's report or director's report as this was an "extra" meeting ahead of the usual schedule primarily to work on the 2020 budget.

Parking Lot: PW will tell the engineering company that we need to get the preliminary design by the end of September and the construction cost estimates by mid-October in order to prepare the warrant article for the budget committee and selectman in order to get it into the town plan for 2020.

Building Maintenance: We are still waiting for the bid from the second tree expert (Dieter Ebert) for removal of the diseased tree. There is another tree leaning on or close to a power line to the South of the Library. Eversource has been notified and will take action. The town will remove a dead pine tree behind the library. It was noted that Mainely Grass damaged the base of one of the light poles when overseeding the lawn. They have indicated that they will pay for the repair but the part may not be available from the supplier which may only sell us the entire pole assembly. PW and LCB will further research.

Policies / meeting room use: There have been some issues with the Great Bay Services use of the children's room on Thursday mornings (3 times each month). They have been told repeatedly to limit the number of visitors to 12 or less but continue to bring 14 or 15. And their use of the space has caused Newington residents to move out of the children's area or leave the library on the only morning of the week that the children's room is available for unstructured use. It was noted that Great Bay Services no longer operates in Newington or has any direct connection to Newington. We don't want to deny use of the facility but should not give them priority over Newington residents. LCB indicated that she will ask them to use the large room in the old building instead of the children's room. They customarily eat lunch while watching a video but it is not practical to ask the staff to set up and put away the video in the large room each Thursday so they will have to do without, at least until or unless we install a more permanent video facility in the large room, the possibility of which we discussed at length. SB along with Randy Bush and LCB will follow-up on this idea.

A Non-Public session was initiated at 3:23 PM:

Moved by LW and seconded by CH to change to non-public session per RSA 91-A:3 II (a) and (c) personnel at 3:23 PM. Approved 5-0 by Roll call vote.

Moved by JO, seconded by PW, approved 5-0 by roll-call vote to close the non-public session at 4:12 PM

Moved by DT, seconded by CH, approved 5-0 by roll-call vote to seal the minutes of the non-public session in perpetuity.

Budget: LCB had drafted a budget proposal essentially unchanged from 2019 budget with minor shifting of funds between categories to reflect actual spending in 2019. The biggest unknown was personnel costs, discussed in the non-public session. Based on the strategy worked out in the non-public session, a few minor changes to the proposed budget were made, preserving the bottom line total equal to the 2019 total. It was moved by CH, seconded by LW to accept the budget total of \$249,916. Motion passed 5-0.

Next Meeting: September 26, 2019 @ 1:30PM

Board meeting adjourned - moved by PW seconded by DT, passed 5-0 at 3:32 PM

Respectfully Submitted: David A Turbide, board secretary