

## Langdon Library Board of Trustees Meeting Minutes March 22, 2021

This meeting of the Langdon Library Board of Trustees was held virtually using the jitsi platform over the Internet. The meeting started with the reading of the following statement by Library Director Lara Berry:

Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, the Langdon Library Board of Trustees is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

*a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;*

We are utilizing the Jitsi platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the Jitsi platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1.512.402.2718 PIN 514994459# and password langdon, or by clicking on the following website address:

<https://meet.jit.si/LangdonLibraryTrusteeMeetingNewingtonNH>.

*b) Providing public notice of the necessary information for accessing the meeting;*

We previously gave notice to the public of how to access the meeting using Jitsi, and instructions are provided on the Langdon Library website at:

<https://www.langdonlibrary.org/about-us/trustees/>

*c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;*

If anybody has a problem, please call 603-254-5085 or email at: [director@langdonlibrary.org](mailto:director@langdonlibrary.org).

*d) Adjourning the meeting if the public is unable to access the meeting.*

In the even the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote. The meeting began by the taking of a Roll Call attendance, with each of the attendees stating that they were alone in the room. No other non-trustees dialed in or logged-in during the meeting.

**Present:** Trustees Jack O'Reilly (JO), Lillian Wilson (LW), Peter Welch (PW), Catherine Hazelton (CH); Library Director Lara Croft Berry (LCB) Steve Bush (SB) at 1:45, Cemetery Trustee Alan Wilson (AW) joined at 1:55 and left at 3:10

**Meeting called to order** by CH at 1:31 PM

**The first order of business** was to approve the minutes from our last meeting on February 22, 2021 Moved by PW, seconded by PW, minutes approved by roll-call vote, approved by 4 – 0.

**Treasurer's Report:** About 10% or \$20,630.36 of the 2020 approved budget was returned to the town to help offset revenue losses. The Town account is low but a quarterly check is expected from the town the first week of April.

**Director's Report** – Operations are proceeding as they have been with by-appointment visits Tuesday, Friday and Saturday as well as pre-scheduled curbside pick-ups. It has been a "full month". LC is working on a further reopening of the library. There is a lot to consider. A meeting with staff is next week when the subject will be discussed. Lots of positive comments have been received regarding the recently virtually hosted Candidates Night. LC has conducted the last 4 Wednesday night virtual story times and has enjoyed them immensely. Our Programming Assistant has started the planning for the Summer Reading Program including outdoor programs with related take-and-make craft options.

**Parking lot expansion:** The bidder has been selected with a bid of \$78,200. We are awaiting final documentation before the contract will be signed. It is expected that work will start by April 15<sup>th</sup>.

**Library property:** AW participated in this discussion. PW lead off the discussion with a proposed change to the current "Boundaries" designated in a 1943 town Warrant Article description. A memorial to buried slaves and other indentured servants has been proposed by the Historic District Commission and Cemetery Committee partially within the library's boundaries. A ground penetrating radar study was conducted in 2009 which included areas within the library boundaries with no actual graves found but just a few designated "anomalies". LC feels that a memorial planning should include many interested town residents and departments. Alan Wilson, cemetery trustee, visited the meeting and mentioned a potential plaque, and is open to further collaboration with the trustees, other town groups and residents. It was moved by JO and seconded by PW to not agree to any change in its cognizant boundaries to support a memorial to buried slaves until more definitive information is received about reported anomalies in the planned area." Motion passed 5-0 on a roll call vote.

**Director contract:** Moved by LW and seconded by PW to approve the Library Director contract for the next year. Motion was approved 5-0 on a roll call.

**2021 Board position:** It was agreed that JO will become the Chair, CH the Treasurer and DT Secretary.

**National Library Week April 4-10:** It was agreed for CH to spend up to \$80 for staff gifts to show appreciation of them.

**Donations:** Moved by PW and seconded by JO to accept \$61 in donations. Motion passed 5-0 by roll call.

**Non-Public:**

At 3:12PM, PW moved and LW seconded a motion to initiate a non-public session. Passed 5-0 by roll-call vote.

At 3:42, the non-public session was ended. Moved by JO, seconded by LW, passed 5-0 by roll-call vote.

At 3:43, it was moved to seal the minutes of the non-public session in perpetuity. Moved by JO, seconded by CH, passed 5-0 by roll-call vote.

**Board meeting adjourned** - moved by LW, seconded by CH, passed 5-0 by roll call vote at 3:45 PM

**Next Meeting:** Wednesday April 22, 2028 at 1:30PM, remote via jitsi or in the library to be determined

**Respectfully Submitted:** Jack O'Reilly