



#### **Langdon Library Board of Trustees Meeting February 19, 2025**

**In attendance:** Lara Berry, Jack O'Reilly, Paul Pelletier, Lillian Wilson-alternate, Jon Wendell-alternate, Meghann Wayss, Alexandra Jacuch (arrived late at 5:45pm), Paul and Lara both left at 7:12pm)

**Meeting called to order at 5:36pm**

**Paul moved to approve public minutes of January 14 and February 5, 2025, Jack seconded. Motioned approved 5-0.**

**Treasurer's report not available at this time, Patricia will not be in until 2/21.**

#### **Director's report:**

**-55 people attended the Winter Warm-Up in January. And the next Winter Warm-Up will be held next January.**

**-There were \$32 in donations last month. Jon motioned to accept the donations, Paul seconded. Motion approved 5-0.**

**(Alexandra arrived)**

**-The majority of staff room changes are complete, Theresa's workstation is complete and is working out well. There have been some minor computer issues.**

**-169 magazines were deleted last month from the circulation, this is due to the annual purge of magazines (magazines are kept for 2 years).**

**-Candidates night is March 4 at 6pm. Only 2 RSVP's have been received so far.**

#### **New Business:**

-2025 library budget and warrant article passed the Budget Committee, non-eventfully. The warrant article passed unanimously for \$17,000, which was less than the full amount the library asked for.

-Lara reviewed with the board some of the legislative changes being proposed that may impact libraries.

-Lara and Patricia have looked into other options for payroll services to reduce fees (currently at \$4/direct deposit check, soon increasing to \$5/direct deposit check). Lara is continuing to look into others for reduced cost options.

-Congratulations and thank you to Lara for her 10 years serving Langdon Library at the residents of Newington.

-Thank you to Paul for serving on the LBOT, this is his last meeting and he will be missed.

-Jon Wendell is running, unopposed, for LBOT. The board welcomes him as he transitions from his current role as an alternate.

-Longevity pay and how to reflect that in future budgets was briefly discussed. No changes made.

A new contract will need to be offered to Lara by April 1, 2025.

Board to begin review process for Lara. Jack to forward trustees rubric and evaluation forms.

Lara to provide the board with a copy of her job description.

Discussed changing Lara's contract from a 1 year contract to a 3 year contract.

Lara and Paul left meeting.

Paul motioned to approve the non-public minutes from January 14, 2025, Jack seconded. Motion approved 5-0.

Jon motioned to seal the non-public minutes from January 14, 2025, Meghann seconded. Motion passed 5-0.

7:12pm Jon motioned to go into non-public meeting, pursuant to RSA 91-3 (a), in order to review portion of old non-public sealed meeting minutes, seconded by Meghann. Roll call vote: Jack- yes, Lillian-yes, Jon-yes, Meghann- yes, Alexandra- yes. Motion approved 5-0.

7:25pm Jon motioned to go out of non-public meeting, Meghann seconded. Roll call vote: Jack-yes, Lillian-yes, Jon-yes, Meghann-yes, Alexandra- yes. Motion approved 5-0.

Jon motioned to keep old sealed minutes sealed, Meghann seconded. Motion approved 5-0.

Next meeting March 19 at 5:30pm

7:26pm Alexandra motioned to adjourn meeting, Jack seconded. Motion approved 5-0.

Respectfully Submitted by Alexandra Jacuch